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| --- | --- |
| **GRANT NUMBER** | **STATUS** |
| GG1867677 | Draft |

Global Grant Application

# Basic Information

Grant title

## Digam Village Community Development Program

Type of Project

Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

Primary Contacts

Name

Club

District

Sponsor

Role

Barry Cogbill

Santa Rosa East

5130

Club

Host

Hareram Bhattarai

Rudramati Kathmandu

3292

Club

International

# Committee Members

Host committee

Name

Club

District

Role

Julie Montgomery

Santa Rosa East

5130

Secondary Contact

Bruce Rhodes

Santa Rosa East

5130

Secondary Contact

Katrina Zavalney

Santa Rosa East

5130

Secondary Contact

International committee

Name

Club

District

Role

Tatwa Timsina

Rudramati Kathmandu

3292

Secondary Contact International

Sajani Shrestha

Rudramati Kathmandu

3292

Secondary Contact International

Ishu Subba

Rudramati Kathmandu

3292

Secondary Contact International

Do any of these committee members have potential conflicts of interest? No

# Project Overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

After the devastating 2015 Nepal earthquake destroyed homes and school of Digam Village, in the Nuwakot Region, approximately 65 km North East from Kathmandu. The children of Digam Village now walk 1.5 hours each way to get to the nearest school. This and other barriers put many young people at eminent risk of losing an education and a just future because of distance, severe weather and the great risk of abuse on their journey. We need a forum for education for the young people who would be in primary school - however the hour and a half walk each way to the nearest school is too far for the children under 10 years old. Many adults have not received adequate education as well, thus adult functional literacy classes are needed as well.

The people of Digam have a long history of trauma, and are primarily dependent on traditional agriculture which barely supports them for 5 to 6 months of the year, so working adults, usually men, temporarily migrate outside the region as laborers and other low paying jobs, leaving the women and children behind to rebuild and take care of immediate needs.

Can you imagine what your life would be like if your community was torn apart and had to experience so much loss?

How the village became on the radar:

The only reason this village was identified is because the president of the Nepal cooperating organization, The Relief

Trust, has a distant relative in Digam Village, learned of their needs from family and connected this project to the Rotary Club. The village stated "This would be the first funding we would be receiving to help our community move out of poverty." What a powerful opportunity this is to help these people.

During a needs assessment visit to the village it was apparent how overlooked this community is and how they need resources to survive. The people of Digam Village shared with us "Our village needs attention because we are off the beaten path and overlooked by the government as we are so remote - the nearest village is a 3 hour trek - and the government rarely visits us or listens to our needs, but our people are still worthy of care and support. As we are so remote there are not any NGO's who know of us or work with us." Until recently, the cooperating organization, The Relief Trust (TRT), a Nepal nonprofit started to help as their mission is to serve the under-served. After reviewing the needs and appropriate trainings that will support this community move forward a program plan was developed that involves agriculture, education, health, leadership and governance and development of a community center.

Program Overview:

Facilitate a community and education program with Digam Village, Nepal, that incorporates: o Health Services including basic hygiene and first aid instruction, and regular medical visits for primary treatment of Digam residents, working in partnership with other hospitals and health professionals. o Begin planning and design for the construction a School and Community Center to be used for Council meetings, education space for youth and adult literacy, distribution of food, clothing and other materials. The village will incorporate sustainable development using natural building with local resources and materials to build the center at low cost. The construction would begin later in 2018 using funds from other grants.

* Sustainable Agriculture and Livelihood training will be provided to diversify the agriculture, extend growing season,improve livestock raising techniques, and create value added products.
* Small Enterprises and a Cooperative will be initiated, with assistance from other successful programs and suggestionsfor income generation using local resources, such as honey production.
* Education - School Area/ Classroom for adult literacy and children's primary education classes, training local residentsto be the teacher, creating job development for them as well. o Leadership Development with Community Council – This council will be the central hub for decision making, thus we will support this council with leadership and organizational training for an effective council.

Impact and Outcomes from the project:

250 people of Digam village, Nepal will directly benefit from:

1. Being closer to having a permanent, earthquake-resistant Community Center and Primary School buildings. A space todevelop skills and learn in.
2. Reduction of School- drop-out and early marriage.
3. Cooperative promoting entrepreneurial opportunities, when women are seen as financial providers there is lessdomestic violence.
4. Ability to read and write from the literacy classes.
5. Health Camp raising awareness on health and hygiene.
6. Establishment of Digam Village Community Development Council for sustainability and leadership of the program.
7. Agriculture Trainings.
8. Job development opportunities.
9. Stronger, self-reliant community.
10. Certificates of achievement from the trainings.

The funds were raised in a grassroot fashion to meet the identified needs. Once our partner, Katrina Zavalney, found out about this village and their needs - and that there was no funds available to help these people Katrina went on to raise $10,000 with the goal of District 5130 and The Rotary Foundation matching this to support the needs of this community. Katrina asked for donations on her birthday in lieu of gifts, and made presentations around her community. She became a member of the Santa Rosa East Rotary Club and they contributed the final $2300!

However after assessing the needs and costs of trainings to meet these needs we see that the the first round of funds will go quickly and we are developing strategies for long term care and fundraising to work with this village. The first trainings conducted will have long term impacts and are designed for sustainability relating to the identified needs around agriculture, health and education.

# Areas of Focus

Which area of focus will this project support?

Economic and community development

# Measuring Success

## Economic and community development

Which goals will your activity support?

Developing opportunities for productive work;Reducing poverty in underserved communities

How will you measure your project's impact?

Measure Collection Method Frequency Beneficiaries

Number of individuals trained Direct observation Every month 1-19

Number of individuals trained Grant records and reports Every month 1-19

Number of entrepreneurs supported Grant records and reports Every two months 100-499

Number of entrepreneurs supported Focus groups/interviews Every two months 100-499

Number of entrepreneurs supported Direct observation Every two months 100-499

Do you know who will collect information for monitoring and evaluation?

Yes

Name of Individual or Organization

The Relief Trust, ChetanaLokshum

Phone

Email achetanaz@gmail.com Address

Kathmandu, Nepal

Briefly explain why this person or organization is qualified for this task.

The Relief Trust is a nonprofit registered in Nepal. Their mission is to serve to improve and strengthen the marginalized and vulnerable citizens in Nepal, providing psychosocial support, direct services, advocacy, education, livelihood programs and developmental activities.

The Relief Trust has been working with Digam Village, Nepal for about 5 years now and Chetana Lokshum has relatives in the community where she does interviews and gathers information. The Relief Trust will also conduct formal surveys, interviews and hold trainings directly with Digam Village.

The Relief Trust will train some villagers in Agriculture and Education. Those villagers will go back to the rest of the village and train more people in the village to support entrepreneurs and business plans. This is a train the trainer model with follow-up and support to the whole village from The Relief Trust on a monthly basis of direct observation and reports, with some focus groups and interviews every couple of months.

# Location and Dates

## Humanitarian Project

Where will your project take place?

City or town Province or state

Digam Village Newakot District

Country

Nepal

When will your project take place? 2018-02-01 to 2018-05-25

# Participants

## Coopertating Organizations (Optional)

Name

Website

Location

The Relief Trust

www.therelieftrust.org

Basundhara-3 Kathmandu Nepal

Aranya Solutions

www.AranyaSolutions.com

702 1

st St Helena United States

Why did you choose to partner with this organization and what will its role be?

There were not any NGOs who have known of Digam Village or have reached out to work with this village, until one small Nepal registered nonprofit, The Relief Trust, whose president has a relative in the village, started to help. This Nepal-based nonprofit, The Relief Trust (TRT), does trauma relief work with underserved

communities and will be a cooperating organization for this grant. This grant would be the first funding Digam Village would be receiving to help their community move out of poverty and rebuild the village from the earthquake and years of not being noticed.

Aranya Solutions is the conduit between The Relief Trust and Rotary, and has great coordination skills. Aranya Solutions will continue to serve in this way and provide valuable research and resources to the program and help lead the leadership trainings.

There are programs The Relief Trust and Aranya Solutions have identified that will train the community members of Digam Village with skills to bring in income, job creation, diversify the agriculture to increase yield and ability to sell seeds and value-added products, educate people in the community to become literate and connection to outside markets for financial sustainability and public health. The Relief Trust has been working with Digam Village for the past 5 years, trained them in how to construct a toilet and sanitation stations, as well as some trauma relief work. We have a good relationship with this organization and trust them, and appreciate all they are doing to help us and connect Digam Village to valuable resources and trainings.

## Partners (Optional)

List any other partners that will participate in this project.

Digam Village Community Development Council

* The first step in this initiative will be to engage in meetings with the villagers so they have a clear voice indeveloping plans for their village improvements.
* Creating the space for the community to make decisions.
* A local community council will be developed as part of this project to collaborate with both Nepali andInternational professionals.
* Design practical, sufficient and sustainable plans for the building and construction process.
* Make financial decisions and further develop a micro loan cooperative for village improvements, this councilwill oversee the process and have an elected treasurer. We will bring in outside resources and organizations who have successful micro loan cooperative models to help with their structure and success.

## Volunteer Travelers (Optional)

No.

Name

Email

Describe this person's role in the project.

Host sponsor confirmation of volunteer travelers

## Rotarian Participants

Describe the role that host rotarians will have in this project.

The host Rotarians will help with owning and managing the project, monitor and evaluate, manage the grant funds and advising on the programs and activities. The host club will give cultural guidance and support with the leadership and governance for the Digam Village Community Development Council. The host club will be in coordination with the cooperating partners, who will gather research and conduct trainings based on the needs of the community.

Describe the role that international Rotarians will have in this project.

Barry Cogbill, International Projects Chair for the Rotary Club of Santa Rosa East in California, helps support the fundraising efforts and supplies knowledge and resources for this project.

Through his involvement in Rotary International, Barry collaborates on humanitarian based solar projects in Africa, Nepal, and now Puerto Rico.

Barry is an clean energy consultant, regarded for his solar and energy efficiency expertise, collaboration with government and industry specialists and excellence in managing and implementing clean energy projects. Barry is an energy writer, speaker and educator.

It is his priority to bring clean energy resources to Digam Village in subsequent scopes of work, utilizing the power of Rotary International’s Global Grants program.

Katrina Zavalney of Aranya Solutions – Program Coordinator and leadership trainer.

(www.aranyasolutions.com)

Katrina is a Rotarian and has the confidence, experience, administrative and advanced emotional intelligence skills to make this project work. She brings a new perspective to a whole village solution with a Master’s degree in Organization Development and over 15 years of community development, event planning and sustainability experience. Katrina likes to be involved in programs that have an impact. When she worked at Disney developing Environmental Policies company-wide she created a communications channel for every business unit in this global company to receive the information in a way that was tangible and easy to implement. As an American dedicated to this village rebuilding program, she has established connections and far greater access to raise funds. With her involvement, there will be greater access to resources and specialists for initiating the identified programs. Katrina has a strong relationship with Digam Village and the Host Rotary Club in Nepal and is in regular communication with all involved. The Relief Trust appreciates her experience and work style. There is a shared vision and values on community development, which precipitated an invitation to direct this program with the local Nepali partners. These are special connections with good people that she is delighted to maintain and expand. Katrina fills the role of bridge building, partnership development, Village Community Council organization, and the formation of the projects for the Community Center. Lastly, she is committed to fundraising.

# Budget

What local currency are you using in your project's budget?

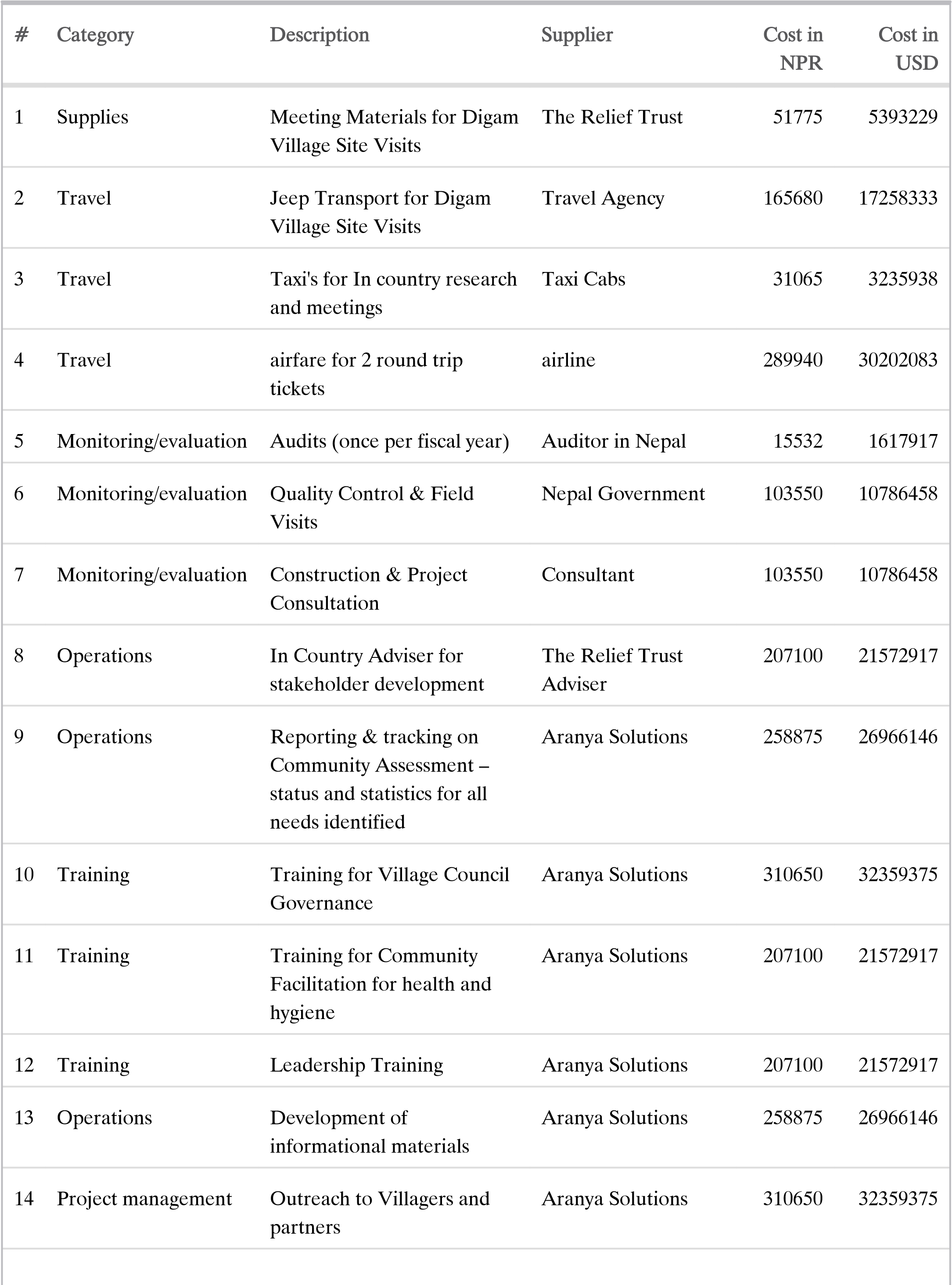
The currency you select should be what you use for a majority of the project's expenses.

Local Currency U.S. dollar (USD) exchange rate Currency Set On

NPR .0096 22/12/2017

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least $15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least $30,000.



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 15 | Training | Education Training for teaching Adult Literacy | Nepal Department of Education | 103550 | 10786458 |
| 16 | Operations | Village Council Stipend | The Relief Trust | 25888 | 2696667 |
| 17 | Training | Village Agricultural Training | Peace and  development Studies  - Agricultural  Training Center | 155325 | 16179688 |
| 18 | Project management | Partner support | The Relief Trust | 130473 | 13590938 |
| 19 | Operations | Financial & Government Adviser | Consultant | 41420 | 4314583 |
| 20 | Personnel | Social Mobilizer | The Relief Trust | 145000 | 15104167 |
| 21 | Operations | Translation services and cultural adviser | The Relief Trust consultant | 103550 | 10786458 |
| 22 | Operations | Administration | Aranya Solutions | 264052 | 27505417 |
| 23 | Supplies | Material Costs | Aranya Solutions | 51775 | 5393229 |
| 24 | Operations | Contingency Fund | Aranya Solutions | 81804 | 8521250 |
|  |  |  |  |  |  |
|  |  |  | Total budget: | 3624279 | 377529064 |

# Funding

Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.

#

Source

Details

Amount (USD)

Support\*

Total

1

Cash from Club

Santa Rosa East

10,000.00

500.00

10,500.00

2

Cash from district

5130

10,000.00

500.00

10,500.00

\*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

|  |  |  |  |
| --- | --- | --- | --- |
| You may request up to 10,000.00 USD from the World Fund.  Funding Summary | | | 10000 |
| Cash contributions: | | | 20,000.00 |
| Financing subtotal (matched contributions + World Fund): | 30,000.00 | | |
| Total funding: | 30,000.00 | | |
| Total budget: | 377,529,064.00 | | |

# Sustainability

## Humanitarian Projects

Project planning

Describe the community needs that your project will address.

Life was arduous for the residents of Digam Village before the devastating 2015 Nepal earthquake destroyed the homes and school in the village. The children now walk 1.5 hours each way to get to the nearest school. This and other barriers put many young people at eminent risk of losing an education and a just future because of distance, severe weather and the great risk of abuse on their journey. We need a forum for education for the young people who would be in primary school - however the hour and a half walk each way to the nearest school is too far for the children under 10 years old. Many adults have not received adequate education as well due to early pregnancy (many girls have children when they are 14 or 15 years old), thus adult literacy classes are needed as well.

The cooperating organization, The Relief Trust (TRT), did a needs analysis through a survey, interviews and community meetings and learned that the people of Digam, have a long history of trauma. The villagers shared that "We are primarily dependent on traditional agriculture which barely supports us for 5 to 6 months of the year, so working adults, usually men, temporarily migrate outside the region as laborers and other low paying jobs, leaving the women and children behind to rebuild and take care of immediate needs." Can you imagine what your life would be like if your community was torn apart and had to experience so much loss?

Digam villagers identified that "Our village needs attention because we are off the beaten path and overlooked by the government as we are so remote - the nearest village is a 3 hour trek - and the government rarely visits us or listens to our needs, but our people are still worthy of care and support. Many indigenous communities like ours in Nepal are overlooked by the government and not given the services we deserve, it is a terrible problem in this country. As we are so remote there are not any NGOs who know of us or work with us, until recently one small Nepal registered nonprofit, The Relief Trust, whose president is a relative of one of our community members started to help and has connected us to this resource of Rotary Club. This grant would be the first funding we would be receiving to help our community move out of poverty and rebuild our village from the earthquake and years of not being noticed."

This nonprofit, The Relief Trust, does trauma relief work with underserved communities like Digam and will be a cooperating organization for this grant. There are programs The Relief Trust has identified resources that will train the community members of Digam Village with skills to bring in income, job creation, diversify the agriculture to increase yield and ability to sell seeds and value added products, educate those in Digam Village to become literate and connection to outside markets for financial sustainability and public health.

The village has expressed great interest in leadership and communication trainings. Their leaders have shared "We are forming a Digam Village Community Development Council to help us stay organized and have a place to develop leadership skills and make decisions about our social security. As we are an indigenous culture in Nepal, we have not had outside influence or education on good group processes and welcome that. We know we need leadership and communication skills to move our program and village forward effectively. We are grateful for the opportunity to work with The Rotary Club, The Relief Trust and Aranya Solutions on these topics."

We are at the early stages of development where this grant will help us get started with some trainings and develop the rest of the program to rebuild this community to become resilient. We are excited to have a Social Mobilizer join the village, someone who stays in the village with us to encourage, empower, communicate to ensure sustainability and understanding of the programs and keep all parties updated as needed. We are developing relationships with other organizations to find additional funding to construct the community center and school and programs for our long-term sustainability. This first grant will be the seed grant to provide training in ways that will ensure long term sustainability, organization and community development.

The seed funds were raised in a grassroot fashion to meet the identified needs, however the first round of funds will go quickly and we are developing strategies for long term care and fundraising to work with this village. The first trainings conducted will have long term impacts and are designed for sustainability relating to the identified needs around agriculture, health and education.

Program Overview:

Facilitate a community and education space that incorporates:

* Health Services including basic hygiene and first aid instruction, and regular medical visits for primarytreatment of Digam residents, working in partnership with other hospitals and health professionals.
* Planning and design for a School/Community Center to be used for educating youth, Council meetings,gathering space for youth, distribution of food, clothing and other materials on an as available basis. The village will incorporate sustainable development using natural building with local resources and materials to build the center.
* Sustainable Agriculture and Livelihood training will be provided to diversify the agriculture, extend growingseason, improve livestock raising techniques, and create value added products.
* Small Enterprises and Cooperative will be initiated, with assistance from other successful programs andsuggestions for income generation using local resources, such as honey production.
* Education - School Area/ Classroom for adult literacy and primary education classes, training local residentsto be the teacher, creating job development for them as well. o Leadership Development with Community Council – This council will be the central hub for decision making, thus we will support them with leadership and organizational training for an effective council.

Details on Program:

The Sustainable Agriculture & Livelihood Training - will bring 15 people from Digam Village to Kathmandu, Nepal for a week long training. The training will be conducted by the Peace and Development Studies Center (www.peds-edu.com) by professionals in Agriculture, many who have been AgroEconomists with the Nepal Government and Assistance agencies.

Training will include: diversification of crops, livestock management techniques and livelihood so Digam residents know how to grow year-round, rather than just a few months of the year. We will identify livelihood initiatives such as creating value-added products and selling seeds for how we can increase their economic development. Budgeting for all trainings included transportation, food and accommodations for participating community members.

The Educators training will bring 4 people from Digam Village to Kathmandu, Nepal for a 10 day training. The training will be conducted by the Nepal Department of Education for a specialized training in how to teach education basics. This training includes resources for the educators to use to follow-up on the training, teachers manual and books for the students in the village. The focus areas will be on Adult Literacy and basics of education as well as Primary Education - grades 1-5.

The Leadership, Governance and Decision Making skills training held in Digam Village with 20 leaders in the Digam Village Community Development Council and anyone in the village who is interested. The trainings will be conducted by The Relief Trust and Aranya Solutions, two organizations that focus on soft skills, leadership development, meeting process and organizational skills, professionally trained in these subjects. All villagers are welcome to attend the training and specialized training will be held for those in the Digam Village Community Development Council. These trainings will be a monthly series held February- May 2018 with regular follow-up and communication.

The Digam Village Community Development Council will build upon existing systems for a cooperative to support our financial health and ways to handle additional income from the livelihood initiatives. We will incorporate the leadership, governance and decision making trainings into our systems for accuracy, transparency and accountability - and equality. We want to build upon this council to have a voice to local government and make decisions to build a future with resiliency in mind.

Health & Sanitation comprehensive trainings will be held in Digam Village for all 250 community members and neighboring villages. The 2 day trainings will be held in April and May and include first aid, health checkups, basic sanitation awareness and family planning. There will be bi-monthly follow-up from the health professionals. The trainings will be conducted by health professionals, the local health post and healers in the region.

In the recent years , the villagers had constructed toilets and sanitation stations from trainings conducted by The Relief Trust. The community expressed their need for additional education, awareness and resources around health, hygiene and family planning.

Community Center & School - One of our major goals is to build a community center and education space in Digam Village to promote enduring community bonds, new business enterprises, access to health services, and education within the village for adult literacy and primary school. We begin to design this building Winter and Spring 2018 with the intention to start building after the monsoon season, October or November 2018. Construction and design management conducted by The Relief Trust and our Rotary Club. All villagers will be involved in the design and building of the community center, the carpenters and those skilled in masonry from the village will be the main builders of this multi-use building. We will build sustainably and low cost using natural resources and community participation for their full ownership.

The outreach will be done in Digam Village monthly with follow-ups conducted through The Relief Trust and Aranya Solutions and our host country Rotary club. Educational pamphlets will be developed and handed out, information will be shared verbally and in personal interviews where we go house to house to make sure every household has the most current information about the activities happening in the village and improvement initiatives.

There will also be a social mobilizer, someone who stays in the village to encourage, empower, communicate to ensure sustainability and understanding of the programs and keep all parties updated as needed.

Impact and Outcomes from the project:

250 people of Digam village will directly benefit from:

1. Design of permanent, earthquake-resistant Community Center and Primary School buildings. A space tocreate and lead from.
2. Reduction of School- drop-out and early marriage.
3. Cooperative promoting entrepreneurial opportunities.
4. Ability to read and write from the literacy classes.
5. Health Camp raising awareness on health and hygiene.
6. Establishment of Digam Village Community Development Council for governance, leadership andsustainability of the program.
7. Agriculture Trainings.
8. Job development opportunities.
9. Stronger, self-reliant community.
10. Certifications issued for completion of trainings

How did your project team identify these needs?

Our cooperating partner, The Relief Trust, has been working with this area for several years and have conducted multiple surveys, interviews, site visits, and focus groups for assessment of community needs over the last 5 years.

Additionally, The Relief Trust, a Nepal-based nonprofit who does trauma relief work, conducted a survey of the 1.5 million residents in the Nuwakot District, which is where Digam Village is located, which documented very high rates of child labor and school dropout - which shows the need for good education. In addition, the vast majority of young people have illiterate parents because of high rates of very early marriage and child births, starting around age 14. Family planning and general education clearly is needed for healthy livelihoods and understanding the impacts of the current circumstances. The village told us "Critical thinking skills have not been something shared in our culture and we look forward to learning about this."

Digam village needs attention because they are off the beaten path and overlooked by the government

services, but our people are still worthy of care and support. The Relief Trust (TRT) has supported Digam village with basic needs before and after the earthquake and will continue as a support system as Digam is rebuilt.

We learned about research being done on communities like Digam Village that are overlooked from our partners and an article on Scale Gaps, which is when government and NGOs talk about scaling up programs for communities, they are interested in reaching large numbers of people and will generally miss about 10% of the population. It is this sector of population, those who are left out of scale efforts often due to multiple layers of vulnerability, who are difficult to address in broad government implementation, who stand a high risk of living in ultra-poverty forever. They need to focus on depth of scale in reaching those who would otherwise be left behind rather than breadth of scale in seeking universal coverage that generally exclude roughly 10% of the population. This community unfortunately falls into this 10% that doesn't receive these resources.

If we are to eradicate poverty, we must leave no one behind. To scale these solutions, governments, NGOs, and funders themselves must commit to focusing on adapting policy, program design, and delivery mechanisms to ensure the inclusion of all.

Source: https://trickleup.org/challenging-concepts-

scale/?utm\_source=Trickle+Up+Mailing+List&utm\_campaign=9f93829c3d-

Dec2017TrickleUpdate&utm\_medium=email&utm\_term=0\_f3069e4057-9f93829c3d-93887513&mc\_cid=9f93829c3

How were members of the benefiting community involved in finding solutions?

In our site visits and needs assessment the Village said "We, the community are very active in identifying solutions to meet the needs we have in Digam Village. After learning how to build toilets and sanitation stations to meet the problem of no toilets, where we would simply go into the jungle in the past, we built 1 toilet and sanitation station for every household. We repaired the road for our partners to come meet us in helping improve our village. We talked through the problems and identify solutions with our partners, the Relief Trust, and are now forming a council and decision making process to identify, evaluate and prioritize the solutions to meet current issues and needs in our community."

Additionally leaders in Digam Village noted "We know what we need and will put in the time to address these and create solutions. We work as a community, helping rebuild one house at a time, and we will spend time to construct the community center together ourselves using local resources along with grant resources and outside help for earthquake resistant design for the building. A little bit of outside support truly goes a long way in the community."

You can see some of the village voices in a video on Digam Village addressing the needs The Relief Trust made during one of the needs assessment trips.

https://www.facebook.com/therelieftrust/videos/1468062253465414/?hc\_ref=ARRGqDkCcmDOexKYFB8021Lb8BkXKG9F4\_DOl8FAd2szMAl4aprmaxUbWDv3fwz7h0

How were community members involved in planning the project?

The community has been very involved, as this is their land, time and community - they will be the ones to own this and determine what they will follow up on and don't have capacity for. The people of Digam Village have been very thoughtful and honest with us.

There were multiple site visits made to the village and interviews and community meetings where the priority needs were identified in a group setting. The Cooperating partners did a stakeholder analysis to identify resources for what activities or trainings would be most helpful right now. Then brought this back to the Village to discuss and prioritize together.

We worked with the community to identify the best times of the year for we can focus our time for trainings and programs - both outside the village and inside the village, visits from partners, and construction time through developing a calendar of activities month by month. We assessed the best seasons for outside involvement, construction and internal development for our community council and education. We worked with our partners to prioritize the activities based on the seasons and community development process.

Project implementation

# Activity Duration

1. Community Center Design and Land Ownership Transfer (donation of land) January - April

2018

1. Community Assessment Needs Analysis and Report - Develop multi year plan January - May 2018
2. Training for Digam Village Community Development Council Governance - January - May Leadership, Decision Making, Governance, Communication skills, Mediation & 2018 Team work
3. Educators Training to be a teacher for Adult Literacy and Primary Education Classes February-

March 2018

1. Education classes start for Adult Literacy and Primary Education April 2018
2. General Community education and awareness of activities - Development of February informational materials, outreach to Villagers and partners May 2018
3. Agricultural and Livelihood Training February 2018
4. Villagers train other villagers in Agriculture and Livelihood training March 2018
5. Follow-up site visit on Agriculture and Livelihood, from The Relief Trust, identify April-May additional training as needed 2018
6. Training for Community Facilitation for health and hygiene April- May

2018

Will you work in coordination with any related initiatives in the community?

Yes

Briefly describe the other initiatives and how they relate to this project.

Agriculture & Livelihood Training - 15 people from Digam Village trained in diversification of crops, Livestock management techniques and livelihood so Digam residents know how to grow year-round, rather than just a few months of the year. We will identify livelihood opportunities and how we can increase economic development initiatives.

The Digam Village Community Council will build upon existing systems for a cooperative to support their financial health and ways to handle additional income from the livelihood initiatives. We will incorporate the leadership, governance and decision making trainings into systems for accuracy, transparency and accountability - and equality. We want to build upon this council to have a voice to local government and makes decisions to build a future with resiliency in mind.

One of our major goals is to build a community center in Digam Village to promote enduring community bonds, new business enterprises, access to health services, and education within the village. We we begin to design this building Winter and Spring 2018 with the intention to start building after the monsoon season, October or November 2018.

Health & Sanitation - in the past the Village had developed toilets and sanitation stations. However the villagers have identified that they could still use more education, awareness and resources around health, hygiene and family planning. This program will develop more comprehensive health and sanitation trainings that include first aid, health check-ups from professionals, and coordination with the local health post and healers in the region.

We will also form a women's group so women in this community will have more opportunities for empowerment and are encouraged to form a women's group to further their education both with domestic issues such as family planning and women's health as well as economic development initiatives. Some women who are on the Digam Village Community Development Council will be encouraged to share their leadership and communication skills learned in the trainings with the women's group and educate them on these topics.

The women will help with agriculture, seed saving and selling, weaving and selling scarves and products, beekeeping and creating value-added products from agriculture, beeswax candles and other goods. The women will work with the Digam Village Community Development Council and social security cooperative to support them in financial literacy, savings and supporting economic growth.

In the survey The Relief Trust did in the Nuwakot Region, they found that when women are seen as financial providers there is less domestic violence. This is also true when women focus time and attention on education, they complete school more often than early age child birth.

Please describe the training, community outreach, or educational programs this project will include. The Agriculture & Livelihood Training - will bring 15 people from Digam Village to Kathmandu, Nepal to the Peace and Development studies Center to be trained by professionals in Agriculture, many who have been AgroEconomists with the Nepal Government and Assistance agencies.

The Educators training will bring 4 people from Digam Village to Kathmandu, Nepal to the Department of Education for a specialized training to teach how to teach. This training includes resources for the educators to use to follow-up on the training, teachers manual and books for the students in the village. The focus areas will be on Adult Literacy and basics of education as well as Primary Education - grades 1-5. The classes will be held in one of the households until the community center is built with educational classrooms and supplies.

The Leadership, Governance and Decision Making skills training will be conducted in the Village with The Relief Trust and Aranya Solutions, two organizations that focus on soft skills and organizational skills, professionally trained in these subjects. All villagers are welcome to attend the training and specialized training will be held for those in the Digam Village Community Development Council. These trainings will be monthly February- May 2018 with regular follow-up and communication.

Health & Sanitation comprehensive trainings will be held in Digam Village where we will bring in health professionals, the local health post and healers in the region. The 2 day trainings will include first aid, health check-ups, basic sanitation awareness and family planning.

The outreach will be done in Digam Village and through the monthly follow-ups from our partners through The Relief Trust and Aranya Solutions. Educational pamphlets will be developed and handed out, information will be shared verbally and in personal interviews where we go house to house to make sure every household has the most current information about the activities happening in the village and improvement initiatives. There will also be a social mobilizer, someone who stays in the village with us to encourage, empower, communicate and keep us updated as needed.

How were these needs identified?

With our partners we conducted multiple surveys, interviews, site visit, and focus groups for assessment of community needs over the last 5 years. We also discuss in our households, groups, in the fields when we work and with the Digam Village Community Development Council on what we need, want and desire for the community village improvement and livelihood. We shared these with the cooperating partners and they helped us think through solutions and a process to address these needs... and what additional needs we were not aware of that we are looking into.

For agriculture, Digam village had identified that they did not know how to grow year-round as the temperatures get very cold in the winter months, which is considered off season and concluded through discussions that they wanted to grow year-round and diversify their crops.

As this village has a newly formed Digam Village Community Development Council, they don't yet have established organizing skills or procedures - and in the Village Leader's own words "We know we need meeting & facilitation skills, plus leadership & governance training is needed if we are to be successful and sustainable."

With education, as there are no schools close enough for the young children to walk to for primary school we have a clear need for some way of education for these youth. Also the adults who did not finish or go to school as they are a remote village.

The village has some health and sanitation knowledge with local and indigenous healers and herbal knowledge with some people in the village, however there is no wide-spread knowledge about health and sanitation - again most of the adults can not read and write, so all knowledge is passed down through the generations, and sometimes there are gaps in the knowledge, especially over time. There is no modern or western influence in this remote village, and the health issue was recently brought to our attention from the Relief Trust when they trained the village on how to build toilets and sanitation stations.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

A stipend of $250 USD will be given to the Digam Village Community Development Council to support our social services and poverty alleviation fund as we strengthen our village cooperative, where we have a representative from each household in the village.

There will be certificates of achievement for taking the trainings for agriculture and education.

In addition the agriculture and education training programs will be paid for through this grant to support their skills and knowledge development.

For the community center and school the design will be developed with the community input and facilitated by the Digam Village Community Council. The community will also help build the community center as there are many carpenters and those skilled in masonry in the village who will be instrumental in the construction. The community having ownership in the projects and products is very important to all of the people involved in this project.

There will also be a social mobilizer, someone who stays in the village with us to encourage, empower, communicate and keep everyone updated as needed.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

The Digam Village Community Development Council will continue to grow and strengthen, where they will build towards having a voice with the local government and work with them over time to have the Village recognized and needs met. This leadership council will oversee and support the development of the continued community development, education, agriculture and economic development programs.

The President of the Ward of their District (local government) has been in communication with the village and visits Digam village on occasion. The cooperating organizations are also in communication with the President of the Ward to bring attention to the needs of Digam Village and broker more support through request that the government pays for the teacher salaries, helps with road maintenance repairs and general support to the village. We will continue to strengthen and build our relationship with this local contact to the government.

The local health post and traditional healers will do regular check-ups.

Those in Digam Village who have been trained in education and agriculture will continue the work and we

will conduct additional trainings over the years.

The Social mobilizer will stay in Digam Village who will encourage, empower and follow-up with all community members and households.

We will encourage a women's group to form, to support women's empowerment in Digam Village.

The Relief Trust - local Nepal Nonprofit that has worked with this community for the last 5 years and will continue to.

Aranya Solutions will continue to support our community development for the next several years.

## Budget

Will you purchase budget items from local vendors? Yes

Explain the process you used to select vendors.

First we identified the skills in the village and local community - such as carpenters who can build necessary items for the community and those skilled in masonry to help build the community center and school area.

We look at what is locally available in the region to support local economic development.

We are training educators from Digam Village for the primary education schooling and adult literacy classes.

Did you use competitive bidding to select vendors?

Yes

Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Digam Village Community Development Council will oversee the continuation of materials and operations. There will not be many materials purchased at this time that will require maintenance. Initial purchases will be educational materials, agricultural tools, health and first aid supplies.

Describe how community members will maintain the equipment after grant-funded activities conclude.

Will replacement parts be available?

We give maintenance training and follow up on a monthly basis.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards? Yes

Please explain.

Educational books for reading, writing, basic education and literacy.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

The Digam Village Community Development Council and Digam Village

## Funding

Have you found a local funding source to sustain project outcomes for the long term?

Yes

Please describe this funding source.

We are in discussions with the local government (President of the Ward of their District) to financially support this village's teacher salaries, road maintenance, and general assistance to the village.

We will be creating processes for selling crops, seeds and value-added products that are created in Digam Village.

Will any part of the project generate income for ongoing project funding? If yes, please explain. Yes, the agriculture training will increase Digam Village agriculture production, diversify the crops, yield seeds the community can sell, opportunities for value-added products the community can sell.

With increased education there is the ability to read, write, basic arithmetic which can lead to better communication and economic development opportunities.

The women’s group in Digam Village will create income generating initiatives such as weaving and creating candles from the beeswax in the beekeeping activities.

# Authorizations

## Authorizations & Legal Agreements

Legal agreement

Global Grant Agreement

I confirm and agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation District Grants and Global Grants ("Termsand Conditions") and will adhere to all policies therein.
3. The grant sponsors (“Sponsors”) shall defend, indemnify, and hold harmless Rotary International (RI) andThe Rotary Foundation (TRF), including their directors, trustees, officers, committees, employees, agents, associate foundations and representatives (collectively “RI/TRF”), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney’s fees and other legal expenses), awards, judgments, and fines asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor’s and/or participant’s involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, war, fire,riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, acts of terrorism, or any similar cause beyond the control of the parties shall not be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund all unexpended global grant funds within 30 days of termination.
5. TRF’s entire responsibility is expressly limited to payment of the total financing amount. TRF does notassume any further responsibility in connection with this grant.
6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of eitheror both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund of any global grant funds, including any interest earned, that have not been expended.
7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern allmatters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.
8. Any legal action brought by either party against the other party arising out of or relating to this Agreementmust be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.
9. This Agreement binds and benefits the parties and their respective administrators, legal representatives,and permitted successors and assigns.

10.If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

11.Sponsors may not assign any of its rights under this Agreement except with the prior written consent of

TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor’s rights or delegation of performance without TRF’s prior written consent is void.

12.TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF’s rights or delegation of performance without the Sponsors’ prior written consent is void.

13.Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.

1. This Agreement constitutes the final agreement between the parties. No amendment or waiver of anyprovision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.
2. Rotary International (RI) and TRF may use information contained in this application and subsequentreports to promote the activities by various means such as The Rotarian, Rotary Leader, rotary.org, etc. Unless indicated otherwise in writing, by submission of the photos, the parties hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and Web sites and on social media channels and to license use to others, including, but not limited to, media outlets and its partners and through RI’s online image database, for the purposes of promoting Rotary. By submitting the photos, the parties represent and warrant that all persons appearing in the photos have given their unrestricted written consent to use their likenesses and to license use to third parties.
3. The Sponsors agree to share information on best practices when asked, and TRF may provide theircontact information to other Rotarians who may wish advice on implementing similar activities.
4. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travelpolicies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

Primary Contact authorziations

Application Authorization

By submitting this global grant application, we agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate, and weintend to implement the activities as presented in this application.
2. The club/district agrees to undertake these activities as a club/district.
3. We will ensure all cash contributions (as detailed in the grant financing) will be forwarded to The RotaryFoundation (TRF) or sent directly to the global grant bank account after Trustee approval of the grant.
4. Rotary International (RI) and TRF may use information contained in this application to promote theactivities by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
5. We agree to share information on best practices when asked, and TRF may provide our contactinformation to other Rotarians who may wish advice on implementing similar activities.
6. To the best of our knowledge and belief, except as disclosed herewith, neither we nor any person withwhom we have or had a personal or business relationship are engaged, or intend to engage, in benefiting from TRF grant funds or have any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF.

## All Authorizations & Legal Agreements Summary

Primary contact authorizations

Name

Club

District

Status

Barry Cogbill

Santa Rosa East

5130

Hareram Bhattarai

Rudramati

Kathmandu

3292

District Rotary Foundation chair authorization

Name

Club

District

Status

James Flamson

Calistoga

5130

Jitendra

Rajbhandary

Kopundol

3292

DDF authorization

Name

Club

District

Status

Legal agreement

Name

Club

District

Status

Bal Krishna

Shrestha

Rudramati

Kathmandu

3292

Brian Reed

Santa Rosa East

5130

# Bank Information